

The Board of Supervisors of Dallas Township held their monthly Meeting for January on Monday, January 7, 2019 at 7:30P.M. in the Municipal Building located at 105 Lieutenant Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania. Those in attendance included: Supervisor William J. Grant, Supervisor Frank E. Wagner, Supervisor Robert J. Wagner, Solicitor, Attorney Thomas P. Brennan, Township Manager/Roadmaster, Martin K. Barry, Police Chief, Douglas J. Higgins, Secretary/Treasurer, Nancy Y. Balutis, and Secretary/Treasurer, K. Gary Kirk, as well as 9 other individuals.

Supervisor F. Wagner made a **Motion to Pay the Bills**, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner made a **Motion to approve employee health reimbursements** that had been requested since the last meeting in the amount of \$2,537.88, seconded by Supervisor R. Wagner and carried. Total employee health reimbursements made for 2018 is \$10,587.10.

Supervisor F. Wagner made a **Motion to approve the Minutes** from the December 4, 2018 Meeting, seconded by Supervisor Grant and carried.

Citizens' Comments:

Brenda Pugh thanked everyone for their help with the Christmas Tree Lighting event. The event went well and they hope to continue it next year.

Agenda:

Supervisor F. Wagner made a **Motion to approve Resolution #2019-1**, A Resolution to submit a DCED LSA Grant for a salt shed in the amount of \$324,437.00, seconded by Supervisor R. Wagner and carried.

There was discussion concerning a Fire Protection Tax. Due to the decline in volunteers the tax would be used for Back Mountain Regional and Kunkle Fire Departments to each hire 2 full time drivers as well as provide for training and purchasing of equipment. There was a long discussion which included comments by the Supervisors, Attorney Brennan, Township Manager Barry, Police Chief Higgins, Kunkle Fire Chief Jack Dodson, Tax Collector Holly Daubert, Engineer Thomas Doughton, Alan Pugh and Brenda Pugh. Supervisor Grant indicated that 15-20 people have told him that they are for the Fire Protection Tax, but wanted to know if the other communities which are served by the fire departments will contribute. There have been some conflicts with getting everyone at meetings to set up the structure of the board that will oversee the funds. There was also some concern over making sure the community is well informed about the tax and its purposes. The general consensus was to make sure that the new board will be set up, how the tax will be disbursed, how the other communities will be contacted and how the residents will be informed will all be done by March 31, 2019.

Supervisor F. Wagner made a **Motion to approve Resolution #2019-2**, A Resolution to Establish and Levy a Fire Protection Tax of .75 mills in accordance with the authority granted for such taxation under Section 3205(a)(4) and (5) of the Pennsylvania Second Class Township Code, seconded by Supervisor R. Wagner and carried.

Supervisor F. Wagner mad a **Motion to approve Secretary/Treasurer, K. Gary Kirk, as an authorized signer of the Township's bank accounts**, seconded by Supervisor Grant and carried.

Secretary/Treasurer Kirk discussed establishing an investment policy which would state what type of investments the Township would have. We have received some sample policies. The plan is to only invest in bank certificate of deposits and US government obligations which are all secured investments. This would generate more investment income than what we are currently earning in our bank accounts. We would ladder these investments so that there will always be cash available. Secretary/Treasurer Kirk will provide an investment policy to the Supervisors for their next meeting.

The 2019 wages were set as follows:

Zoning Officer/Code Enforcement Officer, Carl Alber, at \$23.21/hour
Planning Commission/Zoning Hearing Board Secretary, Tammy Miller, at \$17.49/hour
Township Manager, Martin Barry, at \$70,000/year
Secretary/Treasurer, Gary Kirk, at \$50,000/year
Secretary/Treasurer, Nancy Balutis, at \$19,580 through May 15, 2019
Police Chief, Doug Higgins, at \$74,950/year
Police Secretary, Susan Maloney, at \$13.60/hour
Police Department paid per union contract
Road Department paid per union contract

Supervisor Grant stated that due to weather issues the Beaumont Inn was not able to complete their new septic system on schedule and have requested an extension to January 31, 2019. Supervisor Grant made a **Motion to approve the Beaumont Inn's request for extension of time until January 31, 2019 to complete their septic system**, seconded Supervisor R. Wagner and carried.

Supervisor Grant made a **Motion to hire Olin Smith at \$1,850 to appraise the property next to the Township Building**, seconded by Supervisor F. Wagner and carried.

Police Update:

Chief Higgins provided the police update and stated that they are in the process of hiring a new School Resource Officer. He thanked the Supervisors for the purchase of the new police vehicles and stated that he has received approval of a \$9,300 grant for computers that connect to the cameras in the new vehicles.

Road Department Update:

Township Manager Barry provided the road department update and stated that they are catching up on some projects including trimming trees and road patching. The signs for the new winter parking ordinance have been posted. He thanked Kingston Township, especially Don Fritzges, for helping us upfitting a vehicle.

Supervisor F. Wagner stated that we have loaned a vehicle to Gibson Township who recently lost all their vehicles in a fire.

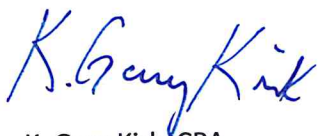
Additional Citizens' Comments:

Mr. Bob Pilger is having issues with water runoff on his property which he believes is due to the new gas line near his property. He has sought help from the gas companies and Senator Baker's office and is now hoping that the Township could help. Township Manager Barry asked him for his contact information and that he would contact him to discuss the situation and see what help we may provide.

Adjournment

Supervisor R. Wagner made a **Motion to adjourn**, seconded by Supervisor Grant and carried. The Meeting adjourned at 8:48pm.

Respectfully submitted by,



K. Gary Kirk, CPA
Secretary/Treasurer