



DALLAS TOWNSHIP BOARD OF SUPERVISORS

105 Lieutenant Michael Cleary Drive

Dallas, Pennsylvania 18612

Telephone: 570-674-2000

Fax: 570-674-3827

BID PROPOSAL

To: The Dallas Township Board of Supervisors
105 Lieutenant Michael Cleary Drive
Dallas, Pennsylvania 18612

I do, hereby, certify:

1. That no person other than the person named has any interest in the proposal or in the contracted proposal to be taken.
2. That _____ has personally examined the specifications for the equipment/materials and has satisfied as to the character of the equipment requested.
3. That the bid proposal is in all respects fair and without collusion or fraud, that no officer or employee of the Township is or shall become directly or indirectly interested as a contracting party, partner, stockholder, surety, or otherwise – in the performance of the contract or in the supplied work or business to which it relates or shall share.

Therefore, the following bid is submitted for 25 – forty-yard waste containers:

Price Each: _____

Total Price for the 25 - forty-yard waste containers: _____

Bidder: _____

Signature/Title: _____

Date: _____



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BID INSTRUCTIONS

All bids need to be sent or brought to: Dallas Township
Attention: Gary Kirk, Secretary/Treasurer
105 Lieutenant Michael Cleary Drive
Dallas, Pennsylvania 18612

Bids shall be sealed and clearly marked "Proposal for the Rental of 25 (more or less) – Forty Yard Waste Disposal Containers" and must be received **BY 4:00pm TUESDAY, MARCH 10, 2020**

Bids will be opened during a regular Meeting of the Dallas Township Board of Supervisors' Meeting scheduled for Wednesday, March 11, 2020 at 6:30pm at the Administration Building. Bids must be accompanied with a bid bond or certified check in the amount of ten percent (10%) of the bid. Also, please mark the outside of the sealed envelope with "Proposal for the Rental of 25 – forty-yard waste disposal containers".

The Board of Supervisors reserves the right to reject any or all bids.



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GENERAL SPECIFICATIONS FOR THE FURNISHING OF:

25 – FORTY YARD WASTE DISPOSAL CONTAINERS

Background:

Dallas Township will be holding its annual SPRING CLEAN-UP from Monday, May 4, 2020 through and including Saturday, May 9, 2020 for TOWNSHIP RESIDENTS ONLY. Hours will be 8:00am until 6:00pm Monday thru Friday, and from 8:00am until 2:00pm on Saturday. The Clean-Up will be conducted at the Dallas Township Municipal Building located at 2919 SR 309 Highway, Dallas, Pennsylvania.

There will be a fee charged for washers, dryers, hot water heaters, boilers, furnaces, stoves, or large appliances.

Refrigerators, freezers, air conditioners, electronic equipment, tree stumps, concrete, rock, or household garbage will not be accepted.

Contractors wishing to make exceptions for the disposal of any of the aforementioned items should make the proper notation on the bid form.

Contractors' Requirements:

1. All containers should be in good condition. Transfer equipment shall be in working order.
2. The contractor shall be responsible for the completion of the "Statement of Bidders Qualifications", attached.
3. The contractor shall provide the Township proof that he is disposing all wastes in accordance with the Solid Waste Management Regulations, Chapter 75, PA Administrative Code. To that end, a statement shall be provided identifying the landfill site(s) which will be utilized by the contractor.
4. The contractor shall be responsible for ensuring that on Wednesday, April 29th, there will be a minimum of three (3) empty waste containers on the Township site. The contractor shall also be responsible for having no less than five (5) empty containers on site for disposal purposes at all times during the Clean-Up.
5. The contractor shall be responsible for all tipping fee payments to the local landfills.
6. The contractor shall be responsible for the completion and submission of a NON-COLLUSION AFFIDAVIT OF PRIME BIDDER.
7. The contractor shall be responsible for ensuring that all containers removed for disposal purposes are replaced at the site with an empty container in a timely manner.
8. Prior to the beginning of Clean-Up, the contractor shall be responsible for coordinating clean-up activities with the Township's Representative, Monday thru Friday, from 9:00am until 3:30pm at 570-674-2000.



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INFORMATION FOR BIDDERS

1. All the information and requirements in the "Public Advertisement" (notice to bidders) shall be read into and considered a part of the General Conditions.
2. **Bid Deposit**
No proposal will be considered unless accompanied by a Certified Check or Bid Bond made payable to "Dallas Township Board of Supervisors" in an amount not less than ten percent (10%) of the amount of the bid. The purpose of the deposit is to guarantee that the contract is executed by the successful bidder. The deposit will be held by the Township until delivery and acceptance of the Contract.
3. **Forfeiture of Bid Deposit**
In the case of inability, unwillingness, failure, or neglect of the awarded bidder to execute an appropriate contract, he will be considered as having abandoned the contract, and be in default to the Owner. He shall forfeit all right to the return of his bid deposit, not as penalty but as liquidated damages, and thereupon, the award may be given to another bidder, and so on, until the contract is accepted and executed.
4. It is the intent of these specifications to set forth the requirements and desires of the Township for furnishing said equipment complete and ready for operation.
5. Price shall include delivery of the waste containers to and from the Municipal Building located at 2919 SR 309 Highway, Dallas, PA.
6. Wherever the word "CONTRACT" is contained, herein, or in the specifications, it shall be understood that the Township reserves the right to contract for the work or equipment involved.
7. When a bid received has been determined by the Township to be satisfactory, a contract shall be awarded to the bidder within forty-five (45) days from the date of the opening of bids, unless otherwise indicated in the detailed specifications; this time may be extended with the written consent of the bidder.
8. All bids must be submitted on forms supplied by the Township. Bids submitted on any other forms will not be accepted.

STATEMENT OF BIDDERS' QUALIFICATIONS

All questions must be answered. Data given must be legible and comprehensible. This statement must be notarized. If necessary, questions may be answered on a separate sheet. The bidder may submit any additional information he desires.

1. Name of Bidder
2. Permanent Main Office Address
3. When organized
4. If a corporation, where incorporated?
5. How many years have you been engaged in the contracting business under your present firm or trade name?
6. Contracts on hand: (List dates of anticipated work schedule for each contract)
7. General character of work performed by your company
8. Have you ever failed to complete any work awarded to you?
9. Have you ever defaulted on a contract? If so, when, where, and why?
10. List your major equipment available for this contract.
11. List the most recent project completed by your company, stating the cost, month, and year that the project was completed.
12. Background and experience of the principal members of your organization – including the officers
13. Credit Available: \$_____
14. Give Bank References
15. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the Local Public Agency?

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

State of Pennsylvania
County of Luzerne

_____, being first duly sworn, disposes and says that:

1. He is the _____ of _____.
(Position/Title) (Company submitting bid)
2. He is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid.
3. Such bid is genuine and is not a collusive or a sham bid.
4. Neither the bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affidavit, has in any way:
 - A. Colluded, conspired, connived, or agreed directly or indirectly with any other bidder, firm, or person to submit a collusive or sham bid in connection with the Contract for which the attached bid has been submitted, and
 - B. Had communication or conference with any other bidder, firm, or person, to fix any overhead, profit, or cost element of the bid price or the bid price of any other bidder, or
 - C. Secured through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the Township of Dallas or any other person interested in the proposed contract.
5. Agrees that the price or prices quoted in the attached bid are fair and proper, and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

Signature and Title

WITNESSED OR ATTESTED BY: _____
Name and Title

(Seal) Subscribed and Sworn to and before me this _____ day of _____, 2020