

A Special Meeting of the Dallas Township Board of Supervisors was held on Monday, March 23, 2020 at 9:00am at the Municipal Building located at 105 Lieutenant Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania for the purpose of the Declaration of Disaster Emergency, COVID-19 and any other business.

Those in attendance included: Supervisor Chairman William J. Grant (via phone), Supervisor Vice Chairman Robert J. Wagner, Supervisor Elizabeth A. Martin (via phone), Solicitor, Attorney Thomas J. Mosca (via phone) Township Manager, Martin K. Barry, Police Chief Douglas J. Higgins, Secretary/Treasurer, K. Gary Kirk, EMA Director, Alan Pugh (via phone), Media Specialist, Amanda Faneck as well as other individuals through Facebook live.

The meeting opened with the Pledge of Allegiance.

Citizens' Comments Concerning Agenda Items:

None.

Agenda:

Supervisor Grant read the Declaration of Disaster Emergency. Supervisor Wagner made a **Motion to approve the Declaration of Disaster Emergency**, seconded by Supervisor Martin and carried.

Supervisor Grant started a general discussion about COVID-19. All supervisors agreed to have the Township Manager and the EMA Director to do whatever is necessary to enforce the Declaration of Disaster Emergency, communicate daily, provide updates to the Supervisors, and provide Mrs. Faneck with updates and information for her to share on our website, Facebook page and other means of communication available for our residents. Township Manager Barry stated that he has been working with our Department Heads, both Fire Chiefs, neighboring municipalities and have been posting information on our website, Facebook & Instagram. EMA Director Pugh stated that he has been in contact with both Fire Chiefs and is working on supplies and items they need. Current inventory will be reviewed to see what we have and what is needed. Kunkle Fire Department has the ability to print ID badges and are waiting for some additional badges to be delivered. Supervisor Grant stated that any information which will be posted on our website or social media go through Township Manager Barry. Township Manager Barry stated that we have not had any requests or complaints from any residents, Kunkle Fire Chief Jack Dodson has some unmet needs which are being addressed and we have about a 3-week inventory to take care of staff needs. Chief Higgins stated that he has met with Kingston Township and we will work together if either Township has officers out of work due to illness and he will be contacting Dallas Borough about a similar arrangement. If things get really stressed, we could request assistance from the state police. Last case scenario would be to swear in auxiliary police. He talked to Bob Zavada, Misericordia University Associate Director of Campus Safety, and most of his staff are retired law enforcement if we need additional help. If things get busier, we will switch to 12 hour shifts to have 3 officers on each shift. EMA Director Pugh would like to reservice the generators and get more supplies for the trailer. Township Manager Barry will have our Road Department employees service the generators. Supervisor Grant requested that we track all expenditures related to the emergency.

Solicitor Mosca recommended that the Supervisors approve that the signatures be done in counterpart since they are not in the same room. Supervisor Wagner made a **Motion to approve the authorization of the Declaration of Disaster Emergency to be signed in counterpart**, seconded by Supervisor Martin and carried.

In order to improve meeting communication, Township Manager stated that we have signed up with Logmein, but due to the high volume of requests, our account has not been established yet. There will be a Municipal Managers meeting via phone this week to share information and Supervisor Grant suggested that a summary of the meeting be sent to all Supervisors. EMA Director Pugh will reach out to the senior community through

various methods to see if they have any specific needs and asked if the property tax due date has been delayed. Nobody is aware of any changes in the property tax.

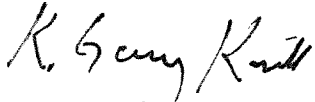
Additional Citizens' Comments:

None

Adjournment:

Supervisor Martin made a **Motion to adjourn**, seconded by Supervisor Wagner and carried. The Meeting adjourned at 9:22am.

Respectfully submitted by,

A handwritten signature in black ink that reads "K. Gary Kirk". The signature is written in a cursive, flowing style.

K. Gary Kirk, CPA
Secretary/Treasurer