

A Special Meeting of the Dallas Township Board of Supervisors was held on Wednesday, April 1, 2020 at 3:30pm at the Municipal Building located at 105 Lieutenant Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania for the purpose of the Declaration of Disaster Emergency, COVID-19 Update and any other business.

Those in attendance via phone included: Supervisor Chairman William J. Grant, Supervisor Vice Chairman Robert J. Wagner, Supervisor Elizabeth A. Martin, Solicitor, Attorney Thomas J. Mosca, Police Chief Douglas J. Higgins, Township Engineer Thomas Doughton, EMA Coordinator Alan Pugh, EMA Representative Brenda Pugh, as well as 4 other individuals. Township Manager, Martin K. Barry, and Secretary/Treasurer, K. Gary Kirk were present at the Municipal Building.

Since most people were connecting through Go To Meeting phone service, it was recommended to wait 5 minutes before officially starting the meeting. The meeting opened with the Pledge of Allegiance at 3:35pm.

Citizens' Comments Concerning Agenda Items:

None.

Agenda:

Supervisor Grant stated that the Declaration of Disaster Emergency approved at the March 23, 2020 Special Supervisors' Meeting needed to be renewed. The only changes from the previous Declaration of Disaster Emergency would be that it would be effective today and continue until April 8, 2020. Supervisor Wagner made a **Motion to approve the Declaration of Disaster Emergency of April 1, 2020 through April 8, 2020 and to approve the authorization to be signed in counterpart**, seconded by Supervisor Martin and carried.

Supervisor Grant started a general discussion about COVID-19. Township Manager Barry has been updating the Supervisors as he receives information from various agencies. EMA Coordinator Pugh stated that needed equipment is arriving slowly and that they have been checking inventory of items at the Township and both fire departments. Supplies are limited and while it is hard to know how much will be needed when, if we had a continuous draw down of our supplies, then our current inventory should last a week to 10 days. Township Manager Barry stated that there has been good communication between our EMA, the fire departments, our police department and our road department and that everyone is working together well. Some inventory items are not available and are on back order for 10 to 15 weeks. EMA Coordinator Pugh stated that several local businesses have donated supplies to help.

Supervisor Grant stated that at the March 11, 2020 meeting the Supervisors approved changing the regularly scheduled monthly meeting to the first Tuesday of the month beginning in June 2020. However, due to the COVID-19 emergency, the Commonwealth of Pennsylvania has changed their primary election to that day. Supervisor Grant made a **Motion to change the Monthly Supervisors' Meetings to be the first Tuesday of the Month at 6:30pm beginning in July 2020**, seconded by Supervisor Martin and carried.

Supervisor Grant stated that the 2020 budget includes \$10,000 for the Summer Recreation Program which may end up being shortened or eliminated due to the COVID-19 emergency. Due to the emergency more of our residents are requesting items from the Back Mountain Food Pantry. Supervisor Grant made a **Motion to use \$2,500 of these funds as a donation to the Back Mountain Food Pantry**, seconded by Supervisor Martin and carried.

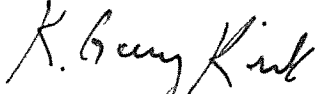
Additional Citizens' Comments:

None

Adjournment:

Supervisor Wagner made a **Motion to adjourn**, seconded by Supervisor Martin and carried. The Meeting adjourned at 3:47pm.

Respectfully submitted by,

A handwritten signature in black ink that reads "K. Gary Kirk". The signature is written in a cursive style with a large, stylized "K" and "K" at the end.

K. Gary Kirk, CPA
Secretary/Treasurer