

The Board of Supervisors of Dallas Township held their monthly meeting for March on Wednesday, March 11, 2020 at 6:30pm in the Municipal Building located at 105 Lieutenant Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania. Those in attendance included: Supervisor Chairman William J. Grant, Supervisor Vice Chairman Robert J. Wagner, Supervisor Elizabeth A. Martin, Solicitor, Attorney Thomas J. Mosca, Township Manager, Martin K. Barry, Police Chief Douglas J. Higgins, Road Master Gary VanDeutsch, Secretary/Treasurer, K. Gary Kirk as well as 9 other individuals.

Following the Pledge of Allegiance Supervisor Martin made a **Motion to Pay the Bills**, seconded by Supervisor Wagner and carried.

Supervisor Wagner made a **Motion to approve the Minutes** from the February 12, 2020 Meeting, seconded by Supervisor Martin and carried.

Supervisor Martin made a **Motion to approve employee health care reimbursements** that had been requested since the last meeting in the amount of \$1,240.44, seconded by Supervisor Wagner and carried. Total employee health reimbursements made for 2020 is \$1,731.20.

Citizens' Comments Concerning Agenda Items:

None.

Agenda:

The Waste Container Bids for Spring Clean-Up were opened by the supervisors. The 2 bids submitted were:

<u>Bidder</u>	<u>Bid Bond or Certified Check (10% of Bid)</u>	<u>Price of Each Container</u>	<u>Total Price for 25 Waste Containers</u>
County Waste, LLC	Yes	\$350.00 plus \$80 per haul	
Waste Reduction Recycling & Transfer, Inc.	Yes	\$545.00	\$13,625.00

Township Manager Barry will review all the bids to verify that all the requirements have been met and award the bid.

Supervisor Martin made a **Motion to make a \$100,000 deposit to our Non-Uniform Pension Plan as part of our 2020 Required Minimum Municipal Obligation of \$189,125**, seconded by Supervisor Wagner and carried.

Attorney Mosca stated that there are some updates that need to be done to our Rental Inspection Ordinance. These updates will clarify the inspection fees. Supervisor Wagner made a **Motion to Advertise an Ordinance Amendment to update Ordinance #2016-1, Rental Inspection Ordinance**, seconded by Supervisor Martin and carried.

Chief Higgins stated that there is an online app that assists police departments hire police officers which is free to the Township. The contract has been reviewed by Attorney Mosca. Supervisor Wagner made a **Motion to approve the PoliceApp.com 3-year contract**, seconded by Supervisor Martin and carried.

Township Manager Barry stated that the plan is to pave Eddinger Road in 2020 and the 2020 approved budget is \$300,000. Supervisor Martin made a **Motion to Advertise the 2020 Contracted Milling and Paving**, seconded by Supervisor Wagner and carried.

Township Manager Barry stated that the salt content levels in the well for our Route 309 facilities have increased and it is affecting our hot water heaters and plumbing. He would like to change our water service to being connected to Suez Water. Supervisor Martin made a **Motion to obtain 3 written or phone quotes to connect our Route 309 buildings water service to Suez Water and if the quotes exceed \$21,000 to then advertise for bids**, seconded by Supervisor Wagner and carried.

Supervisor Grant stated that the updates to fix errors in the zoning map are proceeding. The errors include lines not following property lines, 9 properties mismarked, and one Planned Residential Development identifying the incorrect property. They have July target date to have everything complete.

Township Manager Barry stated that they have identified 11 roads that are narrow which makes it difficult for emergency vehicles. The roads are Claude Street, Midland Drive, Belmont Avenue, West Fallbrook Avenue, Circle Drive, Manor Drive, Spencer Road, Shaver Avenue, Briarcrest Road and Goodman Road. These roads should have 10pm to 6am no parking restrictions. A motion to advertise an Ordinance Amendment to update Ordinance #1987-1, An Ordinance Regulating Traffic and Parking in the Township of Dallas was approved at last month's meeting.

Resident Luke Dymond had requested to be on the agenda to discuss questions concerning police vehicle and body cameras. He was not present at the meeting.

Township Manager Barry stated that the DEP, DAMA & local municipalities have been getting monthly updates and meeting quarterly concerning the Act 537 Plan. The next meeting is in May and Dallas Township is up to date with all their inspections. On lot septic system inspections in Dallas Township are about 95% complete.

Township Manager Barry provided an update on the Southside Park. The reverse subdivision for the lots has been recorded and that everyone is working diligently to have the playground completed by early fall.

Supervisor Martin made a **Motion to change the Monthly Supervisors' Meetings to be the first Tuesday of the Month at 6:30pm beginning in June 2020**, seconded by Supervisor Wagner and carried.

Supervisor Grant announced that Zoning/Code Enforcement Officer Carl Alber has provided a 2 week notice of resignation and was thanked for his many years of service to the Township. The open position will be advertised.

Police Update:

Chief Higgins stated that there was a Neighborhood Watch meeting on February 27th and it included information on counseling those with drug addiction. The next one will be in early April. Kingston Township and our police department each have 2 officers trained in employee background checks and we will be working together to help each other. We may no longer require Act 120 training to be

completed before hiring. It will be completed after hiring and paid by the Township with some reimbursement required if the employee leaves with 1 year of completing it.

Road Department Update:

Road Master VanDeutsch provided the road department update and stated that they are fixing potholes. He has met with Dr. David Evans to address the concerns about water runoff he shared at last month's meeting and we are doing a hydraulic study to see how to proceed. They have moved the dirt embankment, installed new signs, a gate and concrete blocks on Fairground Road to address the concerns resident Brenda Pugh discussed at last month's meeting. They have been removing old stop signs and replacing them with new ones. Employee Nathan Pavlichko has completed his introductory period and is doing very well. The Street Sweeper is being prepared to begin sweeping streets soon.

Additional Citizens' Comments:

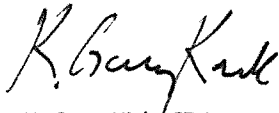
None.

Supervisor Martin stated that she has reviewed invoices from certain vendors and that we should bid our Informational Technology and Electrical Services. Supervisor Grant suggested that we develop a Request for Proposal on these services before we put them out to bid. Supervisor Martin is concerned that we are spending money unnecessarily, however Supervisor Grant did not think we were spending money unnecessarily. They agreed that we should make sure we are obtaining the best services at the best price. Supervisor Martin made a **Motion to have Township Manager Barry and the Supervisors develop a Request for Proposal for Informational Technology and Electrical services**, seconded by Supervisor Wagner and carried.

Adjournment:

Supervisor Wagner made a **Motion to adjourn**, seconded by Supervisor Martin and carried. The Meeting adjourned at 6:57pm.

Respectfully submitted by,



K. Gary Kirk/CPA
Secretary/Treasurer