

The Board of Supervisors of Dallas Township held their monthly meeting for July on Tuesday, July 7, 2020 at 6:30pm in the Municipal Building located at 105 Lieutenant Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania.

Those in attendance included: Supervisor Chairman William J. Grant, Supervisor Vice Chairman Robert J. Wagner, Solicitor Attorney Thomas J. Mosca, Township Manager Martin K. Barry, Secretary/Treasurer K. Gary Kirk, Police Chief Douglas J. Higgins, Township Roadmaster Gary VanDeutsch and Township Engineer Ryan Doughton, all who were wearing masks, had their temperature checked and also used hand sanitizer prior to the meeting. Those in attendance via phone included: Supervisor Elizabeth A. Martin, Township Engineer Thomas Doughton and Bryan Smith from Barry Isett & Associates. Marketing Consultant Amanda Faneck was at the Administration Building and set up Facebook live to allow other residents participate in the meeting.

Following the Pledge of Allegiance Supervisor Wagner made a **Motion to Pay the Bills**, seconded by Supervisor Martin and carried.

Supervisor Martin made a **Motion to approve the Minutes** from the June 10, 2020 Meeting, seconded by Supervisor Wagner and carried.

Supervisor Wagner made a **Motion to approve employee health care reimbursements** that had been requested since the last meeting in the amount of \$1,247.26, seconded by Supervisor Martin and carried. Total employee health reimbursements made for 2020 is \$10,065.91.

Citizens' Comments Concerning Agenda Items:

None.

Agenda:

Attorney Mosca stated that the Supervisors met in an Executive Session on June 30, 2020 to discuss a litigation matter.

Supervisor Grant stated that the most recent Declaration of Disaster Emergency approved at the June 10, 2020 Supervisors' Meeting needed to be renewed. The only changes from the previous Declaration of Disaster Emergency would be that it would be effective today and continue until August 4, 2020. Supervisor Martin made a **Motion to approve the Declaration of Disaster Emergency of July 7, 2020 through August 4, 2020**, seconded by Supervisor Wagner and carried.

Township Manager Barry provided the COVID-19 update and stated that we have not received any concerns or complaints from Township Residents. We are working closely with both of our local fire departments to make sure we are adequately supplied with personal protection equipment. We have received some air purifiers that attach to the existing face masks and supplies ordered in April & May have begun to arrive. The fire chiefs and our EMA Director are assessing their needs for the fall/winter.

Supervisor Grant stated that our children's summer recreation program was cancelled due to COVID-19 and that we have been using this budget line to help provide funds to local food banks. This budget is \$10,000 and we have already made \$6,000 in donations to food pantries. Supervisor Wagner made a **Motion to make a \$1,500 donation each to Fellowship Church Food Pantry and St. Paul's Lutheran Church Food Pantry**, seconded by Supervisor Martin and carried.

The Southside Park bids were done online through PennBid. They provided a summary of the bids received to the Supervisors and Barry Isett & Associates. The base bids have several add alternates and deducts. There were seven bids submitted and the bid summary is attached to the minutes. Township Manager Barry will review all the bids with Mr. Smith to verify that all the requirements have been met and award the bid.

The Harris Street & Lincoln Street Contracted Milling & Paving Bids were opened by the Supervisors. The 4 bids submitted were:

<u>Bidder</u>	<u>Amount</u>
American Asphalt Paving	\$123,587.00
Hazleton Site Contractors (Pikes Creek)	\$135,427.60
New Enterprise Stone & Lime Co., Inc.	\$139,966.00
Pioneer Construction Co. (Waco)	\$126,235.45

Township Manager Barry and Township Engineer R. Doughton will tabulate the bids and review them to verify that all requirements have been met and award the bid.

Ordinance #2020-2 is an Ordinance to amend Ordinance #2001-1, Dallas Township Nuisance Ordinance. The changes would include a more detailed definition of what a nuisance is and Attorney Mosca read all the changes. Supervisor Martin made a **Motion to approve Ordinance #2020-2 to Amend Nuisance Ordinance #2001-1**, seconded by Supervisor Wagner and carried.

Ordinance #2020-3 is an Ordinance to amend Ordinance #1987-1, Vehicles and Traffic Ordinance, as amended. The Ordinance will update Section 14 concerning the elimination of the Elmcrest Drive Island and update Section 28.A concerning parking prohibited on certain streets. It will also add Section 28.C concerning parking prohibited on certain streets between 10pm and 6am. Supervisor Wagner made a **Motion to approve Ordinance #2020-3 to Amend Ordinance #1987-1 Vehicles and Traffic Ordinance, as amended**, seconded by Supervisor Martin and carried.

Dallas Township has reviewed Certificate of Deposit interest rates from several local banks and wish to open a \$250,000 90-day CD from First Keystone Community Bank. Supervisor Martin made a **Motion to approve Resolution #2020-7 to authorize Supervisor Chairman Grant, Township Manager Barry & Secretary/Treasurer Kirk to purchase and sell certificates of deposit through First Keystone Community Bank**, seconded by Supervisor Wagner and carried.

Supervisor Grant provided a financial update on the Township. As of June 30, 2020, we have approximately \$3,500,000 in the bank excluding the designated fire protection funds. Over the next few months, we expect to use some of these funds for contracted paving (estimated \$300,000), salt shed (estimated \$325,000) and the Southside Park (estimated \$400,000). We do expect to receive about \$725,000 from grants. Both of our pension plans are fully funded comparing the June 30th value to the January 1, 2019 actuarial liability.

Chief Higgins stated that the DUI task force run by Catholic Social Services has ended and it is now being run by the Luzerne County District Attorney's Office. We will have to enter into a multi-jurisdictional agreement in order to participate. Attorney Mosca stated she has reviewed the Memorandum of Understanding and the suggested Ordinance which would be required to participate. Supervisor

Wagner made a **Motion to advertise an Ordinance to Participate in the DUI Task Force**, seconded by Supervisor Martin and carried.

Constellation Energy submitted their natural gas supplier rates which are currently lower than our UGI rates. Their rates would save Dallas Township about \$300 per year. Due to the limited savings and additional work involved, the Supervisors decided to not pursue this contract and continue with UGI.

Township Manager Barry stated that the new Salt Shed is progressing well, that we should have all documents ready by the August meeting and that we are ready to advertise for bids. Supervisor Martin made a **Motion to advertise for bids to build the salt shed**, seconded by Supervisor Wagner and carried.

Supervisor Grant reminded everyone that there will be a Special Supervisors' meeting on July 16, 2020 at 4pm to open the Southside Park Tree Cutting & Harvesting Bids and any other business.

Police Update:

Chief Higgins started by thanking Township Manager Barry for getting face masks with filters for the police department. We have signed up with Lexipol online training to provide continued training for our police officers especially since most in-person training has been cancelled due to COVID-19. He released a letter to share what the police department is doing including their accreditations. He has applied for a PCCD grant to try to fund for COVID-19 items purchased. They have received many positive comments toward our police department. We received seven Pop Up Shields through donations and now have a total of 10. We have cameras in our cars from WatchGuard and they also have body cams that connect with the car cameras. Supervisor Wagner made a **Motion to solicit quotes for body cams**, seconded by Supervisor Martin and carried.

Road Department Update:

Roadmaster VanDeutsch stated that have cleared site lines and obstructions on Orchard View Terrace roads. They filled 15 40-yard dumpsters during a very hot spring/summer cleanup and Dan Kozick is officially retiring this month after almost 26 years of service. Residents were very thankful for the spring cleanup and for the paving of Eddinger Road.

Additional Citizens' Comments:

Resident Lori Ann Liparula posted on Facebook live to know if Midland Drive will be paved. Roadmaster VanDeutsch stated that it is on the list to be paved, but not this year. We will continue to patch any holes and maintain it.

Resident Roseann Kebles posted that it is a liability to not have body cams.

Resident George Kebles posted that the road department is doing a fantastic job and wished Dan Kozick good luck in his retirement.

Township Manager stated that there were no complaints about fireworks from the July 4th holiday weekend. Back Mountain Regional Fire Chief Harry Vivian informed him that he wanted to complement our police department for the help they provided at a recent fire and that he appreciates what our police department does to help the fire department during an emergency. He knows he can count on them for help and that we have a fine group of officers.

Chief Higgins stated that National Night Out which was postponed from August to October due to COVID-19, has been postponed until 2021. He hopes to schedule a small event in the fall for the children.

Adjournment:

Supervisor Martin made a **Motion to adjourn**, seconded by Supervisor Wagner and carried. The Meeting adjourned at 7:19pm.

Respectfully submitted by,

A handwritten signature in black ink that reads "K. Gary Kirk". The signature is written in a cursive, slightly slanted style.

K. Gary Kirk, CPA
Secretary/Treasurer