

The Board of Supervisors of Dallas Township held their monthly meeting for August on Tuesday, August 4, 2020 at 6:30pm in the Municipal Building located at 105 Lieutenant Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania.

Those in attendance included: Supervisor Chairman William J. Grant, Supervisor Vice Chairman Robert J. Wagner, Supervisor Elizabeth A. Martin, Township Manager Martin K. Barry, Secretary/Treasurer K. Gary Kirk, and Township Roadmaster Gary VanDeutsch, all who were wearing masks, had their temperature checked and also used hand sanitizer prior to the meeting. Those in attendance via phone included: Solicitor Attorney Thomas J. Mosca, Police Chief Douglas J. Higgins, Township Engineer Thomas Doughton and EMA Coordinator Alan Pugh. Marketing Consultant Amanda Faneck was at the Administration Building and set up Facebook live to allow additional residents participate in the meeting. There were 20 individuals who participated through Facebook.

The meeting began with the Pledge of Allegiance

Supervisor Grant asked and was informed that Kunkle Fire Department has been submitting the required documentation to receive funds from the Fire Protection Account. Supervisor Martin made a **Motion to Pay the Bills**, seconded by Supervisor Wagner and carried.

Supervisor Wagner made a **Motion to approve the Minutes** from the July 7, 2020 Meeting and July 16, 2020 Special Meeting, seconded by Supervisor Martin and carried.

Supervisor Martin made a **Motion to approve employee health care reimbursements** that had been requested since the last meeting in the amount of \$696.95, seconded by Supervisor Wagner and carried. Total employee health reimbursements made for 2020 is \$10,762.86.

Citizens' Comments Concerning Agenda Items:

None.

Agenda:

Attorney Mosca stated that the Supervisors met in an Executive Session on July 30, 2020 to discuss a potential litigation matter.

Supervisor Grant stated that the most recent Declaration of Disaster Emergency approved at the July 7, 2020 Supervisors' Meeting needed to be renewed. The only changes from the previous Declaration of Disaster Emergency would be that it would be effective today and continue until September 1, 2020. Supervisor Wagner made a **Motion to approve the Declaration of Disaster Emergency of August 4, 2020 through September 1, 2020**, seconded by Supervisor Martin and carried.

Supervisor Martin made a **Motion to approve Resolution #2020-9, A Resolution to Authorize Dallas Township Manager, Martin Barry, to Sign COVID-19 Grants**, seconded by Supervisor Wagner and carried.

Supervisor Grant began the COVID-19 update by reminding everyone that the Governor's universal mask order applied to Township facilities, employees and supervisors, and reminded them to wear masks when interacting with the public. Township Manager Barry continued and stated that we have not received any concerns or complaints from Township Residents. Items that were on back order are arriving. EMA Coordinator Pugh stated that COVID-19 testing has increased and that we need to continue to implement safety measures by wearing masks and safe distancing from one another.

Supervisor Martin made a **Motion to approve Ordinance #2020-4, Ordinance Approving the Agreement and Participation of the Police Department with the Luzerne County Driving Under the Influence Task Force and Luzerne County District Attorney's Office**, seconded by Supervisor Wagner and carried.

Supervisor Martin made a **Motion to approve Ordinance #2020-5, Ordinance Approving the Agreement and Participation of the Police Department with the Luzerne County Drug Task Force, Commonwealth of Pennsylvania, Office of Attorney General and Luzerne County District Attorney's Office**, seconded by Supervisor Wagner and carried.

Supervisor Wagner made a **Motion to authorize Police Chief Douglas Higgins to sign the Driving Under the Influence Task Force Memorandum of Understanding with the Luzerne County District Attorney's Office**, seconded by Supervisor Martin and carried.

Dallas Township has ordinances which state that the fees would be set per resolution. In previous meetings it was decided to increase some fees and consolidate all fees into one resolution. Supervisor Wagner made a **Motion to approve Resolution #2020-8, A Resolution to Establish a Schedule of Fees**, seconded by Supervisor Martin and carried.

Township Manager Barry provided an update on the salt shed. The design and plans are ready and the storm water plans should be ready soon. We should be able to put it out the construction to bid soon and award the bid in mid to late August. This would allow for the salt shed to be ready for use by the end of December.

Solicitor Mosca began the Southside Park update by stating that the lot consolidation has been completed and a new deed showing the lot consolidation is ready to be approved. Township Manager Barry stated that EBI, LLC was the lowest bid for the construction of the new playground and are getting all the required paperwork to us. As soon as we receive the NPDES approval, they will be able to begin construction. Kocher Tree Service was awarded the tree removal contract and began removing trees on Monday. They should be done this week. Supervisor Martin made a **Motion to accept the deed consolidation of the Southside Avenue Park parcels and authorize the execution of the deed by the Supervisors**, seconded by Supervisor Wagner and carried.

Supervisor Grant stated that a little over 65% of our residents have completed the 2020 census and that we will be getting 2 billboards to encourage our residents to complete their census. The census has an impact on certain types of funding and grants we receive and if we exceed 10,000 residents, we could consider becoming a 1st class township.

Supervisor Grant stated that we received our 2021 Minimum Municipal Obligation for our pension plans and that it is about \$328,000. The 2020 MMO is about \$292,000 and we have already made \$150,000 of this amount. Based on the January 1, 2019 Actuarial Liability, our Police Pension is 143% funded and our Nonuniform Pension is 111% funded.

Police Update:

Chief Higgins stated that the body cameras have already arrived. We are in process of getting a new computer server for the body cameras and putting together new policies for using them. He anticipates that everything will be ready in about two to three weeks. We will be the first community in the Back

Mountain to have body cameras and may be first in Luzerne County. On August 13th, he will be conducting interviews for potential new police officers. There are 6 candidates to be interviewed.

Road Department Update:

Roadmaster VanDeutsch stated that have continued to clear trees and vegetation on our roads to provide better site lines. They have prepared Harris & Lincoln Streets to be ready to be paved and poured a new concrete floor in the old salt shed. The new floor will allow the salt shed to be used for other purposes when the new salt shed is completed. He and Township Manager Barry visited Eaton & Northmoreland Townships to see a tar and chip application. Suit-Kote Corporation will provide estimates to us in 3-4 weeks for some of our roads. Liquid calcium will be applied to Goldsmith Road to help prevent dust and our employees will be getting recertification in flagger training.

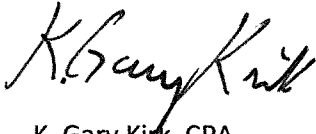
Additional Citizens' Comments:

Roseann Kebles commented on the Facebook feed that it is "Great news on the body cams."

Adjournment:

Supervisor Martin made a **Motion to adjourn**, seconded by Supervisor Wagner and carried. The Meeting adjourned at 6:54pm.

Respectfully submitted by,

A handwritten signature in black ink that reads "K. Gary Kirk". The signature is written in a cursive, slightly slanted style.

K. Gary Kirk, CPA
Secretary/Treasurer