

The Board of Supervisors of Dallas Township held their monthly meeting for September on Tuesday, September 1, 2020 at 6:30pm in the Municipal Building located at 105 Lieutenant Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania.

Those in attendance included: Supervisor Chairman William J. Grant, Supervisor Vice Chairman Robert J. Wagner, Solicitor Attorney Thomas J. Mosca, Township Manager Martin K. Barry, Secretary/Treasurer K. Gary Kirk and Township Roadmaster Gary VanDeutsch, all who were wearing masks, had their temperature checked and also used hand sanitizer prior to the meeting. Those in attendance via phone included: Supervisor Elizabeth A. Martin and Police Chief Douglas J. Higgins. Marketing Consultant Amanda Faneck was at the Administration Building and set up Facebook Live to allow additional residents to participate in the meeting. There were approximately 20 individuals who participated through Facebook.

The meeting began with the Pledge of Allegiance

Supervisor Grant reminded everyone to make sure they complete the 2020 census.

Supervisor Wagner made a **Motion to Pay the Bills**, seconded by Supervisor Martin and carried.

Supervisor Martin made a **Motion to approve the Minutes** from the August 4, 2020 Meeting, seconded by Supervisor Wagner and carried.

Supervisor Wagner made a **Motion to approve employee health care reimbursements** that had been requested since the last meeting in the amount of \$484.58, seconded by Supervisor Martin and carried. Total employee health reimbursements made for 2020 is \$11,247.44.

**Citizens' Comments Concerning Agenda Items:**

None.

**Agenda:**

Attorney Mosca stated that the Supervisors met in an Executive Session on August 18, 2020 to discuss a potential litigation matter & on August 27, 2020 which was an informational meeting about a potential Interagency Agreement.

Supervisor Grant stated that the most recent Declaration of Disaster Emergency approved at the August 4, 2020 Supervisors' Meeting needed to be renewed. The only changes from the previous Declaration of Disaster Emergency would be that it would be effective today and continue until October 6, 2020.

Supervisor Wagner made a **Motion to approve the Declaration of Disaster Emergency of September 1, 2020 through October 6, 2020**, seconded by Supervisor Martin and carried.

Township Manager Barry provided a COVID-19 update stated that we have not received any concerns or complaints from Township Residents. All departments are working well together to provide a safe community and we are continuing to obtain items in case there is an increase in cases in the fall.

Dallas Township has and may have social media sites including Facebook, Instagram and YouTube and desires to have a policy concerning comments on these sites as well as any additional social media sites they may have in the future. Supervisor Martin made a **Motion to approve Resolution #2020-10, A Resolution to Concerning Comments on Dallas Township Facebook, Instagram and YouTube pages and other Social Media**, seconded by Supervisor Wagner and carried.

Township Manager Barry stated that we have seen an increase in food trucks recently and that we do not have an ordinance concerning them. Some municipalities do have ordinances and our Zoning/Code Enforcement Officer, Carl Alber, is in agreement that we should have an ordinance. Supervisor Grant stated that if we charge a fee to have a food truck in our Township, that it should not be to make money. He also stated that we need to make sure that they are inspected by USDA and that at least one food truck employee should be certified by SafeServ. All Supervisors were in agreement that we should have an ordinance and Township Manager Barry will begin working on one.

Township Manager Barry stated that Back Mountain Regional Fire Chief Harry Vivian has recommended that multi-family dwellings, commercial properties and industrial properties have key lock box systems to allow easier and safer access for emergency responders. There was discussion about having them being built in to all new construction and considering having existing buildings having to have them by a certain date. All Supervisors were in agreement to have Township Manager Barry begin working on an ordinance concerning key lock box systems.

Township Manager Barry provided an update on the salt shed. There is still some work being done on the stormwater plan and that everything should be ready to go out to bid soon. Roadmaster VanDeutsch stated that after the construction is completed, it will take 28 days for the concrete to cure. We will then apply a sealant and it will take another 28 days before it is ready to use. The current salt shed has been repaired and is ready to use until the new one is completed.

Solicitor Mosca began the Southside Park update by stating that the lot consolidation has been completed and a new deed was recorded on August 21<sup>st</sup>. Township Manager Barry stated that the construction contract with EBI, LLC is ready to be signed and that Barry Isett & Associates has resubmitted the NPDES stormwater permit. When the NPDES is approved, construction may begin. We will move the playground equipment from our Route 309 location to the park when the contractor is ready for those items. The contracted tree removal has been completed. We will transplant a couple of pines to our Route 309 location.

Attorney Benjamin Jones, III has retired effective August 31, 2020 and will no longer be the solicitor for our Planning Commission. Supervisor Wagner made a **Motion to appoint Attorney William McCall as Planning Commission Solicitor**, seconded by Supervisor Martin and carried.

**Police Update:**

Chief Higgins stated that the new 2019 Chevrolet Tahoe has been upfitted and will have a computer installed soon. A technician will be here soon to finish the work on the body cams. The new hire process has been going smoothly.

**Road Department Update:**

Roadmaster VanDeutsch stated that they have continued to clear trees and vegetation on our roads to provide better site lines. They have milled and paved Hemlock Street & Mapleseed Drive and replaced 6 deteriorating tops of catch basins. Stredney Road had material added and was graded. Liquid calcium has been applied to Goldsmith Road to reduce dust. They have been installing new signs for the parking ordinance. The Harris Street paving was interrupted by rain and American Asphalt will be back after Labor Day to complete it. Lincoln Street paving was completed and looks good. Supervisor Grant stated that we will be reviewing our current budget/cash position later this week to see if we could pave an additional road this year, specifically Reservoir Road.

Supervisor Martin stated that she has received some complaints about the Harris Street paving. Roadmaster VanDeutsch stated that he was aware of those issues and that American Asphalt will be fixing them when they complete the paving.

Supervisor Grant provided a financial update. Our real estate taxes are at 97% which falls in line with previous years. The Earned Income Tax is at 75% which is similar to previous years. The Local Services Tax is at 74% which is slightly behind previous years. Based on the January 1, 2019 Actuarial Liability, our Police Pension is 148% funded and our Nonuniform Pension is 115% funded.

**Additional Citizens' Comments:**

Anthony Usavage commented on Facebook about patching holes on Midland Drive.

**Adjournment:**

Supervisor Wagner made a **Motion to adjourn**, seconded by Supervisor Martin and carried. The Meeting adjourned at 6:57pm.

Respectfully submitted by,

A handwritten signature in black ink, appearing to read "K. Gary Kirk". The signature is written in a cursive, flowing style.

K. Gary Kirk, CPA  
Secretary/Treasurer