

The Board of Supervisors of Dallas Township held their monthly meeting for May on Tuesday, May 4, 2021 at 6:30pm in the Municipal Building located at 105 Lt. Michael Cleary Drive, Dallas, Luzerne County, Pennsylvania.

Those in attendance included: Supervisor Chairman William J. Grant, Supervisor Vice Chairman Elizabeth A. Martin, Supervisor Robert J. Wagner, Attorney Thomas J. Mosca, Township Manager Martin K. Barry, Police Sergeant Todd Adams, Roadmaster Gary VanDeutsch, and Secretary/Treasurer K. Gary Kirk, all who were wearing masks. Those in attendance via GoTo Meeting/phone included: EMA Coordinator Alan Pugh and Township Engineer Thomas Doughton. Marketing Consultant Amanda Faneck was at the Administration Building and set up Facebook Live to allow additional residents to participate in the meeting. Resident Wayne Dottor participated by GoTo Meeting and over 20 people participated through Facebook Live.

The meeting began with the Pledge of Allegiance.

Supervisor Wagner made a **Motion to Pay the Bills**, seconded by Supervisor Martin and carried.

Supervisor Wagner made a **Motion to approve the Minutes** from the April 6, 2021 Monthly Meeting and April 29, 2021 Special Meeting, seconded by Supervisor Martin and carried.

Supervisor Martin made a **Motion to approve employee health care reimbursements** that had been requested since the last meeting in the amount of \$150.20 seconded by Supervisor Wagner and carried. Total employee health reimbursements made for 2021 is \$5,212.70.

Citizens' Comments Concerning Agenda Items:

None.

Agenda:

Supervisor Grant provided a financial update as of April 30, 2021. We have received \$498,334 or 48.15% of the Real Estate taxes which is better than the previous 4 years. Earned Income Tax collections are at 32.74% of budget or \$425,638 which is in line with the previous 4 years. Local Services Tax collections are at 28.81% of budget or \$46,098 which is in line with the previous 4 years. Our Police Pension Plan is at 169.91% and our Non-Uniform Pension Plan is at 130.93% of their January 1, 2019 actuarial liability. The new January 1, 2021 actuarial study should be completed in the next 4 to 8 weeks. Pension plan assets as of April 30, 2021 were \$5,929,683 for the Police Pension Plan and \$3,239,808 for the Non-Uniform Pension Plan. Our cash balance is \$2,990.483 with the Fire Protection account being \$94,025 of this amount.

Supervisor Grant stated that the most recent Declaration of Disaster Emergency approved at the April 6, 2021 Supervisors' Meeting needed to be renewed. The only changes from the previous Declaration of Disaster Emergency would be that it would be effective today and continue until June 1, 2021.

Supervisor Martin made a **Motion to approve the Declaration of Disaster Emergency of May 4, 2021 through June 1, 2021**, seconded by Supervisor Wagner and carried.

EMA Coordinator Pugh stated that Pennsylvania Governor Wolf announce that the COVID-19 mitigation orders with the exception of mask wearing will end on May 31, 2021. 30% of Pennsylvanians are fully vaccinated and 50% have received at least 1 shot. Mask wearing is expected to end when we reach 70% fully vaccinated.

Township Manager Barry stated that we have requested PennDot material specifications sheets from some of the bidders who submitted Road Materials Bids. When we receive this information, we will award the bids. Township Roadmaster VanDeutsch said that waiting for this information will not hinder our operations.

Township Manager Barry stated that the Spring Clean-Up bid was awarded to Waste Reduction Recycling & Transfer, Inc. Spring Clean-Up has started and 5 dumpsters have already been filled.

Township Manager Barry stated that the Haddonfield Hills & Shrine View Acres Development traffic study has begun. We will need a certified engineer's report. We will be able to use our traffic counter/speed counter to do preliminary work. We have reached out to Local Technical Assistance Program for help and they would be able to certify the study for us. The cost is unknown at this point and it will take 3-4 months to complete.

Township Manager Barry stated that the Zoning Map mistakes have been fixed. Luzerne County Planning Commission did not have any comments and our Planning Commission is meeting on May 11, 2021 and will provide us with any comments, if any, after their meeting. If there are no comments, we will begin notifying property owners through postings and mailings. They will have 30 days to provide comments and we hope to have a special meeting in June for all residents to submit comments.

Township Manager Barry stated that Article 10 of our Zoning Ordinance is being updated. The updates include some typographical items and adding a section on sign illumination. It has been reviewed by our staff and will be sent to the Supervisors and Attorney Mosca for their review. After all reviews have been completed, it will be brought back for the June meeting for a motion to advertise.

Township Roadmaster VanDeutsch stated that the salt shed is progressing well and that Township Manager Ryan Doughton is doing a great job overseeing the construction. It is well designed and they are currently working on the ceiling and electrical. The larger sized salt shed, plus keeping our old shed, will help the road department. The contractors are working around the current Spring Clean-Up.

Township Manager Barry stated that the Southside Park stacked stone wall is almost completed. Construction is expected to be completed in the middle of June. We will still need to plant grass before the playground will be able to be opened. There was one change order to have a concrete foundation instead of modified stone for under the playground safety surface area. This foundation change should add years to the surface area.

Police Update:

Sergeant Adams provided the Police Department update. They are working on the speed/traffic study in Haddonfield Hills & Shrine View Acres Developments. The UTV has been ordered and the trailer for it should be ordered this week. All officers have completed the Pennsylvania State Police (PSP) Civil Disorder training. Sergeant Brian Feeney will be attending the PSP Leadership Development Training Program in June. They only select 16 municipal officers at time for this training. Sergeant Adams completed it last year. Supervisor Grant inquired if all our officers have adequate gear to handle a civil disorder situation and was informed that we do, but need call out bags to carry the gear.

Road Department Update:

Roadmaster VanDeutsch provided the Road Department update. On April 10th, he and the three Supervisors completed a road inspection of all Township roads. It was observed that there are many roads which need resurfacing. A list is being completed of possible roads for contracted milling and

paving. The remaining five road crew members completed recertification through PSATS Flagger Training and this is valid for three years. Spring Clean-Up is underway and they filled five 40-yard dumpsters and there has been much positive feedback from residents of this service. Street sweeping is nearly complete and then they will switch to working on our dirt and gravel roads. The road department is requesting to the supervisors to look into an addition to building #5. This would come out 16' and run the length of the building and include bathrooms, changing area, break facility, and some storage space. There is no bathroom for the road department, therefore they must use the facilities in the Police Department. At times they are inaccessible when locked down due to sensitive police work and as we learned from COVID-19 social distancing was also a challenge not only between departments but within our own. This addition would also bring much needed climate control for the crew, as they have little separation from the cold weather or any way to cool down from the heat or separate from the fumes and emissions from trucks and equipment with the current building setup. Supervisor Grant asked if for an estimated cost of the addition. He also suggested that a long-range plan be put together for our dirt roads which could include paving or tar/chipping them.

Additional Citizens' Comments:

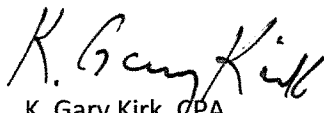
Mr. Dottor through GoTo Meeting discussed the moving of the gate and dirt pile on Fairground Road. Since they move there in 2008, there has been more and more activity on the road especially since the dirt mound was moved. He has had some property stolen and vandalized. He would like the gate blocking the road to be moved back to where it was. He will email a power point presentation and pictures to Township Manager Barry to pass along to the Supervisors.

Resident Roseann Kebles commented on Facebook Live that she is happy with the road conditions of Goldsmith Road which is one of our dirt roads.

Adjournment:

Supervisor Martin made a **Motion to adjourn**, seconded by Supervisor Wagner and carried. The Meeting adjourned at 7:03pm.

Respectfully submitted by,


K. Gary Kirk, CPA
Secretary/Treasurer